

# Job Posting



Position	Department	Reports to
On Call Bus Driver	Physical Plant	Director, Physical Plant

Grace College and Seminary welcomes diversity, and makes employment opportunities available to all applicants and employees without regard to race, color, pregnancy, age, ancestry, national origin, disability, citizenship status, military status, genetic information, or any other legally protected category.

## Scope of Responsibilities:

Bus Driver is to mainly transport students, staff and related individuals to sport activities, educational activities and any related school activities.

## General Responsibilities:

The Bus driver is expected to be professional and to always obey all traffic rules, and DOT rules. The driver must have adequate driving skills and be properly licensed to drive their class of vehicle.

The driver must be a person who values lives and must think about the safety of their passengers and other road users. The driver must be focused, confident and observant while driving. The driver must possess effective communications and team player skills as well as the ability to adhere to instructions.

## Qualifications:

### Minimum:

1. High School Diploma or higher
2. The Driver must hold a CDL- passenger license
3. Five years of experience bus driving
4. Must be a team player
5. Strong Christian faith, commitment and volunteer service experience.

## Status: Part Time; Non-Exempt

A completed employment application, 2 employment references and a spiritual life reference must be submitted in order to be considered for employment. Applications are available in the Human Resource Office or can be downloaded at <http://www.grace.edu>, Employment. Applications are submitted by email to [employment@grace.edu](mailto:employment@grace.edu).