



2025-2026 Dependent Verification Worksheet

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

| | | | |
|---|----------------------|----------------|--|
| Student's Last Name | Student's First Name | Student's M.I. | Student's Social Security Number |
| Student's Street Address (include apt. no.) | | | Student's Date of Birth |
| City | State | Zip Code | Student's Email Address |
| Student's Home Phone Number (include area code) | | | Student's Alternate or Cell Phone Number |

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2025, through June 30, 2026, or if the other children would be required to provide parental information if they were completing a FAFSA for 2025-2026. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2025, and June 30, 2026. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

| Full Name | Age | Relationship | College | Will be enrolled at least half-time |
|----------------------|-----|--------------|--------------------|-------------------------------------|
| Marty Jones(example) | 28 | Self | Central University | Yes |
| | | | | |
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Please complete all four pages.

Student's Name: _____ SSN: _____

C. Dependent Student's Income Information to Be Verified

Check the box that applies:

- ☐ You are attaching a copy of your signed 2023 tax return, along with any schedules, and W-2's.
- ☐ The student was not employed and had no income earned from work in 2023.
- ☐ The student was employed in 2023 and has listed below the names of all the student's employers, the amount earned from each employer in 2023, and isn't going to file a tax return. Attach copies of all 2023 W-2 forms issued to the student by employers. List every employer even if they did not issue a W-2 form.

| Employer's Name | 2023 Amount Earned | IRS W-2 Attached? |
|---------------------------------|----------------------|-------------------|
| Suzy's Auto Body Shop (example) | \$2,000.00 (example) | Yes (example) |
| | | |
| | | |
| | | |
| | | |

D. Parent's Income Information to be Verified - Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below apply to both parents.

Check the box that applies:

- ☐ You are attaching a copy of your parents' 2023 tax return, along with any schedules, and W-2's.
- ☐ You are working on getting a 2023 IRS tax return transcript and will submit it when received from the IRS along with W-2's. To obtain an IRS tax return transcript go to www.irs.gov/transcript and click "Get Transcript Online" or "Get Transcript by Mail," or call 1-800-908-9946. Make sure you order the "IRS tax return transcript" and not the "IRS tax account transcript." The parent will need his or her Social Security Number and the address on file with the IRS. It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper tax return filers. If the parents are married, and separate 2023 tax returns were filed, 2023 IRS tax return transcripts must be submitted for each parent, **or submit a signed and dated copy of your parents' 1040 and schedules.**
- ☐ The parent(s) was not employed and had no income earned from work in 2023.
- ☐ The parent(s) was employed in 2023 and has listed below the names of all the parents' employers, the amount earned from each employer in 2023, and isn't going to file a tax return. Attach copies of all 2023 W-2 forms issued to the parent(s) by employer(s). List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

| Employer's Name | 2023 Amount Earned | IRS W-2 Attached? |
|---------------------------------|----------------------|-------------------|
| Suzy's Auto Body Shop (example) | \$2,000.00 (example) | Yes (example) |
| | | |
| | | |
| | | |

**Verification Additional Information Worksheet**

Student Name: _____

Student SSN/ID#: _____

| | 2023 Additional Financial Information | |
|-----------|--|---------|
| Parent(s) | | Student |
| \$ | a. Education credits from IRS Form 1040 schedule 3 – line 3 . | \$ |
| \$ | b. Grant and scholarship aid reported to the IRS in the adjusted gross income. Includes Ameri-Corps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships. | \$ |
| \$ | Sum Total of a through b | \$ |

| | 2023 Untaxed Income | |
|-----------|---|---------|
| Parent(s) | | Student |
| \$ | a. IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040 schedule 1 lines 16+20. | \$ |
| \$ | b. Child support received for all children. Don't include foster care or adoption payments. | \$ |
| \$ | c. Tax exempt interest income from IRS Form 1040—line 2a. | \$ |
| \$ | d. Untaxed portions of IRA distributions IRS Form 1040—lines (4a) minus (4b). Exclude rollovers. If negative, enter a zero here. | \$ |
| \$ | e. Untaxed portions of pensions IRS form 1040-lines (5a) minus (5b). Exclude rollovers. If negative, enter a zero here. | \$ |
| \$ | f. Foreign Income exclusion IRS form 1040 Schedule 1 line 8d | \$ |
| \$ | Sum Total of a through f | \$ |

By signing this worksheet, we certify that all the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Please put a number or a zero in each box above.**Please complete all four pages.**

Student's Name: _____ **SSN:** _____

E. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

*Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the financial aid administrator at your school.*

You should make a copy of this worksheet for your records.

**Grace College
Office of Student Financial Aid
1 Lancer Way
Winona Lake, IN 46590**