

Job Description

Position	Department	Supervisor	FTE	FLSA Class
Industry Connection Engineer	School of Science & Engineering	Department Chair of Engineering	.23	

Scope of Responsibilities: Assist in developing relationships with local industry. Help arrange, manage, and perform testing at Grace for Industry Partners. Manage equipment that could be used to perform testing for industry. Assist in developing methods to get our students comfortable with the testing equipment to eventually have the students assist in industry testing.

Performance Areas:

A. Job Effectiveness (Competence)

1. Knowledge: Demonstrates job knowledge, understands how his/her work relates to the department and organization. Possess knowledge of all tools, equipment and resources most useful to the position.
2. Organization: Plans and organizes work, demonstrates dependability and good attendance, makes effective decisions, effective problem solving/demonstrates good judgment, handles multiple tasks simultaneously.
3. Results: Achieves needed results, takes responsibility, and communicates adequately and effectively.

B. People Matter (Character)

1. Interpersonal Skills: Shows respect for others, actively builds trust, demonstrates honesty/fairness. Maintains appropriate levels of confidentiality. Gives credit to others, routinely expresses positive feedback and gratitude, understands others' perspectives, supports diversity and understands related issues.
2. Teamwork/ Conflict Resolution: Actively applies teamwork principles, supports the goals of others. Keeps short accounts, seeks productive means for resolving conflicts, shows loyalty to those not present, and avoids backbiting and gossip.

C. Organizational Success (Service)

1. Customer & Organizational Orientation: Makes student needs a priority, treats students with respect, and displays mission-mindedness. Shows support and respect for the institution, management, policies and procedures, and the community lifestyle statement.
2. Continuous Learning: Actively develops job related knowledge & skills and increases knowledge about the organization, flexible/adaptable to change, demonstrates creativity/innovation in work.

Qualifications:

A. Required Qualifications:

1. BS in Engineering.