



Policy: Academic Status and Appeals: Students in residential undergraduate programs on main campus

Effective: June 1, 2019

Policy Type: Faculty/Regulatory

Responsible Department: Registrar Office

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**Policy:** Students in traditional undergraduate programs will be assigned one of the following academic statuses. Any student who is placed on Academic Warning, Academic Probation, Academic Suspension, or Academic Dismissal will be notified in writing to the student's home address and to the student's Grace College email prior to the start of the next semester.

Academic statuses of all traditional undergraduate students are determined at the conclusion of the fall and spring semesters only. The academic status determined for a student at the conclusion of the spring semester will remain intact for the next fall term even if the summer classes increases or decreases their cumulative GPA. An academic term (or semester) is defined as both A and B session. Academic statuses will not be evaluated after the Fall A or Spring A session, or after the summer term.

### ***Regular Academic Status***

This status is awarded to students who meet all admissions and continuing student academic requirements and maintain a cumulative GPA of 2.0 or higher through multiple semester GPAs of 2.0 or higher.

### ***Academic Warning***

A cumulative GPA of 2.0 is the minimum acceptable standard of performance at Grace College. Students whose cumulative GPA falls below 2.0 must recognize they are not making satisfactory progress toward a degree and need assistance in improving their academic performance. Students are placed on Academic Warning following a semester in which their cumulative GPA falls below 2.0. Students may also be placed on Academic Warning if they have a cumulative GPA at or slightly above 2.0 if they have experienced multiple semester GPAs below 2.0. This dynamic can occur through the impact of summer course grades or repeating courses.

This status carries with it the following conditions:

- 1.0 Students on Academic Warning are permitted to take up to 16 credit hours in a semester.
- 2.0 Students on Academic Warning may be required to take GEN 1010 *Academic Fundamentals for College*.
- 3.0 During the semester in which a student is on Academic Warning, if the student has a semester GPA above a 2.0, he/she will remain on Academic Warning if the cumulative GPA remains below a 2.0 or will return to Regular status if the cumulative GPA exceeds 2.0.
- 4.0 During the semester in which a student is on Academic Warning, if the student has a semester GPA below a 2.0, he/she will either remain on Academic Warning or be placed on Academic Probation. The student will remain on Academic Warning if the cumulative GPA exceeds 2.0, but will be placed on Academic Probation if the cumulative GPA is below 2.0.
- 5.0 Additional conditions enforced through Student Affairs may apply and could include such things as a reduction of working hours, removal from leadership positions, required library hours, or athletic consequences to name a few.

Students on Academic Warning are strongly encouraged to work closely with their advisor, their professors, Academic Support Services (Math Lab, Tutoring, Writing Lab, Office of Student Success), and the Student Financial Aid Office to improve their performance in the classroom and to monitor the impact of their academic performance on financial aid.



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### ***Academic Probation***

A student is placed on Academic Probation for one of the following reasons: earning a semester GPA below 2.0 while on an *Academic Warning* status, earning a semester GPA above 2.0 and continuing to have a cumulative GPA below 2.0 while on an *Academic Suspension* status, or re-enrolling at Grace College following *Academic Dismissal*.

This status carries with it the following conditions:

- 1.0 Students on Academic Probation are permitted to take up to 12 credit hours in a semester. These 12 credits must consist of 2 courses in Session A of the semester and 2 courses in Session B.
- 2.0 Students on Academic Probation must enroll in GEN 1010 *Academic Fundamentals for College* unless he/she has already taken the class. If he/she has already taken the class, he/she will be required to have a peer academic facilitator for the returning semester offered through the Academic Support Services.
- 3.0 During the semester in which a student is on Academic Probation, if the student has a semester GPA above a 2.0, he/she will return to Academic Warning if the cumulative GPA remains below a 2.0 or will return to Regular Status if the cumulative GPA exceeds 2.0.
- 4.0 During the semester in which a student is on Academic Probation, if the student has a semester GPA below a 2.0, he/she will be placed on Academic Suspension.
- 5.0 Additional conditions enforced through Student Affairs may apply and could include such things as a reduction of working hours, removal from leadership positions, required library hours, or athletic consequences to name a few.

Students on Academic Probation are strongly encouraged to work closely with their advisor, their professors, Academic Support Services (Math Lab, Tutoring, Writing Lab, Office of Student Success), and the Student Financial Aid Office to improve their performance in the classroom and to monitor the impact of their academic performance on financial aid.

### ***Academic Suspension***

A student is placed on Academic Suspension when earning a semester GPA below 2.0 while on an *Academic Probation* status.

This status carries with it the following conditions:

- 1.0 Students on Academic Suspension are not permitted to enroll in Grace undergraduate classes for the next 2 semesters. These two semesters are defined as: Fall/Spring (if Academic Suspension was determined at the conclusion of a Spring semester), or Spring/Summer (if the Academic Suspension was determined at the conclusion of the Fall semester).
- 2.0 When a student on Academic Suspension returns to enroll in classes, he/she is limited to 12 credit hours for the semester. These 12 credits must consist of 2 courses in Session A of the semester and 2 courses in Session B.
- 3.0 When a student on Academic Suspension returns to enroll in classes, he/she will be required to register for GEN 1010 *Academic Fundamentals for College* unless he/she has already taken the class. If he/she has already taken the class, he/she will be required to have a peer academic facilitator for the returning semester offered through the Academic Support Services.
- 4.0 During the semester in which a student is on Academic Suspension and able to enroll, if the student earns a semester GPA above a 2.0, he/she will return to Academic Probation status if the cumulative GPA remains below a 2.0 or will return to Regular Status if the cumulative GPA exceeds 2.0.



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- 5.0 During the semester in which a student is on Academic Suspension and able to enroll, if the student earns a semester GPA below a 2.0, he/she will be placed on Academic Dismissal.
- 6.0 Students on Academic Suspension are strongly encouraged to work closely with their advisor, their professors, Academic Support Services (Math Lab, Tutoring, Writing Lab, Office of Student Success), and the Student Financial Aid Office to improve their performance in the classroom and to monitor the impact of their academic performance on financial aid.

### ***Academic Dismissal***

A student is placed on Academic Dismissal when earning a semester GPA below 2.0 while on an Academic Suspension status.

This status carries with it the following conditions:

- 1.0 Students on Academic Dismissal are not permitted to enroll in Grace College undergraduate classes for the next 3 years.
- 2.0 Students on Academic Dismissal who return to Grace after 3 years must reapply to Grace College through the Admission Office, and once accepted, will re-enter the school on Academic Probation status.

### ***Exceptions***

The academic status committee reserves the right to review and accelerate a student's academic status as necessary in the best interest of the student. A student may not necessarily progress through one step of Warning, Probation, Suspension and Dismissal in sequential semesters.

### ***Appeals Process for all students***

- 1.0 Students who desire to appeal their academic status should write a letter to the chief academic officer requesting an appeal within two weeks of the notification of the probation status.
- 2.0 The chief academic officer will review the student's letter and the student's academic record in consultation with the dean of the school where the student's major resides and the chair of the academic status committee. If necessary, the student may be asked to make an appointment with the chief academic officer to discuss the basis for the appeal. The chief academic officer will notify the student in writing of the outcome.
- 3.0 If the student is unsatisfied with the outcome of the [2.0] decision, then the student can re-submit the appeal in writing within two weeks to the Deans' Council through the academic office. The decision of the Deans' Council is final and will be sent to the student in writing.



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### Revision Process and History

- All revisions to the policy must be approved by Academic Status Committee, Academic Affairs Committee, and Faculty.

Date	Description of Revision
05-14-2019	Transferred policy to new policy template
08-10-2021	Updated language for correct course code (GEN 1010), Writing Lab, etc.
11-21-2022	Included appeals process [1.0-3.0] & exceptions for progression through statuses, language for semester/terms, language for returning after Academic Suspension.