



Policy: Earning a Second Degree

Effective: June 1, 2019

Policy Type: Faculty

Responsible Department: Registrar's Office

Policy: Students may be required to complete pre-requisite or preparatory work to matriculate through courses or a **EARNING A SECOND DEGREE**

Graduate and Seminary Policy: Students who would like to obtain a second Grace degree, whether simultaneously or following a leave of absence, must complete a minimum of 50% of the requirements of the second degree at Grace College or Seminary.

Undergraduate Policy: Students who would like to obtain a second Grace bachelor's degree after obtainment of the first degree must complete all the requirements of the second degree and a minimum of 30 semester hours beyond the requirements for the first degree.

- 1.0 Students must satisfy all requirements of the second degree.
- 2.0 School of ministry studies graduate students desiring a second concentration, they must fulfill the distinct requirements for the additional concentration(s) at Grace. Graduates are allowed to return and complete the requirements for the additional concentration(s).
- 3.0 Transfer credit, course substitutions, advanced placement, advanced standing, or shared progress credits may not count for more than 50% of the requirements of the second degree in graduate and seminary programs.
- 4.0 Individual departments and programs, particularly at the graduate and seminary division level, may have further limitations to this policy concerning the number of credit hours that can be used within a given program in order to satisfy degree requirements.
- 5.0 At the undergraduate level, pursuing a second degree is different than pursuing a second major or field of study. It is rarely in the best interest of an undergraduate student to pursue a second degree. Undergraduate students should consult with their advisor for details.
- 6.0 A student who is pursuing a second degree at the undergraduate level does not need to fulfill the requirements of a minor or applied learning.
- 7.0 A minimum GPA of 2.2 in the courses taken to complete the second degree program is required for conferring of a degree. Certain programs, particularly at the graduate and seminary level, may have higher standards that must be satisfied. Please consult with the program coordinator for details.
- 8.0 Students in the Deploy competency-based programs may not pursue both the MA and MDiv degrees simultaneously. Deploy students who complete the MDiv degree will not be awarded the MA degree simultaneously. Students who completed the MA program in its entirety first, will be provided the opportunity to continue toward completion of the MDiv degree. Deploy students may switch degree programs from the MA to the MDiv or vice versa. Switching degrees cannot occur in the final semester of a student's program.



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Revision Process and History

- All revisions to the policy must be approved by the Academic Affairs Committee/Non-traditional Academic Affairs Committee, and Faculty.

Date	Description of Revision
05-14-2019	Transferred policy to new policy template