

ZOOM Guide for Home-staying 2020!

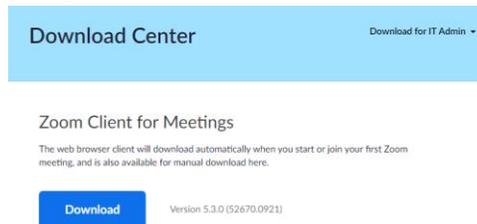
Step 1 (Days Before): Be sure you have Zoom. You can download it in your phone's app store or at zoom.us/download.



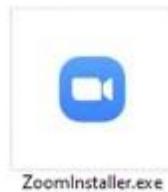
On an iPhone or iPad: Go to the Apple App Store and search for "ZOOM Cloud Meetings." Click "Get" to download and install the Zoom app.

On an Android phone or tablet: Go to the Google Play App Store and search for "Zoom Cloud Meetings." Click "Install."

On a computer: Go to <https://zoom.us/download> and click "Download" in the "Zoom Client for Meetings" section.



After Zoom is downloaded, you must install it onto your computer.



If you have an Apple computer, like a MacBook: Double-click the file called Zoom.pkg, which is typically saved to your Downloads folder. The installer program opens and guides you through the process.

If you have a PC: Double-click the file called ZoomInstaller.exe file to install the program. Double-click ZoomInstaller.exe to install Zoom on your PC.

STEP 2 (Day Of): It's time to join our meeting! You can access it by clicking the link in the email that will be sent to you on September 30, 2020.

You may be asked to open Zoom, so it's ok to click on "Open zoom.us". Zoom will then open on your device.

Then it'll ask if you want to "Join with video". If your device has a camera, we'd welcome the chance to see your smiling face! But if you'd rather just join by audio, you can select "Join without video" at this step.

Next, you'll need to make your audio selection. You'll want to be sure to "Join with audio" so that we can hear you and you can hear others!

NOTE: If you'd rather join by calling into the meeting via a phone, you can do so by dialing the phone number in your invitation email.

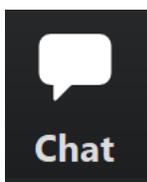
Step 3 (During our reunion): Welcome, so glad you can join us! Once you've joined the meeting, you can see and hear other participants. Here are a few tools you may need during our time together that will be at the bottom of your screen:



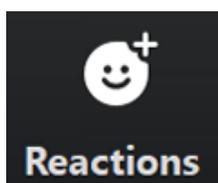
This is the microphone button. If the red line is showing it means you're muted and others cannot hear you. Be sure to click this to turn your microphone on when you want to share! If the red line is not showing, you're set to be heard!



This is the camera button. If the red line is showing it means no one can see you. If you'd like to turn your video on, just click this button. We're totally ok to say "hi" to guests, so please fee



This is the chat button. If you click this button it will open a side bar where you can type messages and view other text messages sent by meeting participants.



This is a fun one – this button will let you send emojis during the meeting. So you can "like/thumbs up" or "clap" during the meeting. The emoji you send will be a small picture by your name so others can see your reaction.

STEP 4 (At the end): When you're ready to leave the meeting, there's a red button (or red text) in the bottom right of your screen. Once you click that button it'll ask you one more time if you're sure you want to leave. When you "leave" the meeting it'll turn off your camera and microphone and let others know you left. Your meeting host will be responsible for ending the meeting at the end.

Leave Meeting

**Thank you for joining us for Home-Staying 2020!
We look forward to welcoming you back to campus
soon and are so thankful you were able to join us
virtually today!**

