



Policy: Policy on Academic Policies

Effective: June 1, 2019

Policy Type: Administrative

Responsible Department: Academic Affairs Office

Policy: This policy describes the process for academic policy approval and implementation of academic policies.

- 1.0 All policies must provide the department responsible for the implementation and enforcement of academic policies.
- 2.0 All policies must provide a Revision Process and a History of Revisions.
- 3.0 The responsible department must review new policies or policy revisions to ensure do not conflict with other policies.
- 4.0 **Faculty Policies:** Faculty members are required to approve policies that relate to curriculum, grading, advising, graduation, transfer credit, program development, and other policies directly related to their role as faculty. The academic affairs committee and full faculty must approve these policies.
- 5.0 **Regulatory Policies** are policies required by federal regulation or accreditation criteria or rules may involve faculty members in development of the policy, but approval of the policy will reside the chief academic officer. These policies will be presented to the faculty and staff in order that all may comply with the policies.
- 6.0 **Administrative Policies:** The chief academic officer, without faculty approval, can implement policies that related to the academic administration of Grace College. The Chief Academic Officer may seek faculty input in development of the policies. These policies will be presented to the faculty and staff in order that all may comply with the policies.
- 7.0 All policies must state if they are "Faculty", "Regulatory," or "Administrative" under Policy Type.
- 8.0 All Academic Policies must should be posted on the website and on the portal

Study abroad students should see the Study Abroad programs' policy on **Registration, Credits, and Final Grades**.

Revision Process and History

- Chief Academic Officer

Date	Description of Revision
07-01-2019	Policy Creation