



Policy: Academic Status and Appeals: School of Professional and Online Education

Effective: June 1, 2019

Type: Faculty/Regulatory

Responsible Department: Registrar Office

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**Policy:** Students in undergraduate and graduate programs within the School of Professional and Online Education will be assigned one of the following academic statuses. Any student who is placed on Academic Probation, Academic Suspension, or Academic Dismissal will be notified as soon as possible after grades are posted.

Academic statuses of all undergraduate students within SPOE are determined at the conclusion of each semester.

***Regular Academic Status – Undergraduate students in SPOE programs***

This status is awarded to students who meet all admissions and continuing student academic requirements and maintain a cumulative GPA of 2.0 or higher through multiple term GPAs of 2.0 or higher.

***Regular Academic Status – Graduate students in SPOE programs***

This status is awarded to students who meet all admissions and continuing student academic requirements and maintain a cumulative GPA of 2.5 or higher through multiple term GPAs of 2.5 or higher.

***Academic Probation – Undergraduate students in SPOE programs***

A student is placed on Academic Probation when having a cumulative GPA below 2.0, or when returning from Academic Dismissal.

This status carries with it the following conditions:

- 1.0 During the semester in which a student is on Academic Probation, if the student earns a cumulative GPA exceeding 2.0, the student will return to Regular Status.
- 2.0 During the semester in which a student is on Academic Probation, if the student earns a cumulative GPA below a 2.0, he/she will be placed on Academic Suspension.
- 3.0 During the semester in which a student is on Academic Probation, if the student earns a semester GPA above a 2.0, but the cumulative GPA remains below 2.0, the student will remain on Academic Probation.

Students on Academic Probation are strongly encouraged to work closely with their advisor, their professors, the Writing Lab, the Student Financial Aid Office, and the Learning Center to improve their performance in the classroom and to monitor the impact of their academic performance on financial aid.

***Academic Probation – Graduate Students in SPOE programs***

A student is placed on Academic Probation when having a cumulative GPA below 2.5, or when returning from Academic Dismissal.

This status carries with it the following conditions:

- 1.0 During the semester in which a student is on Academic Probation, if the student earns a cumulative GPA exceeding 2.5 the student will return to Regular Status.
- 2.0 During the semester in which a student is on Academic Probation, if the student earns a cumulative GPA below a 2.5, he/she will be placed on Academic Suspension.
- 3.0 During the semester in which a student is on Academic Probation, if the student earns a semester GPA above a 2.5, but the cumulative GPA remains below 2.5, the student will remain on Academic Probation.

Students on Academic Probation are strongly encouraged to work closely with their advisor, their professors, the Writing Lab, the Student Financial Aid Office, and the Learning Center to improve their performance in the classroom and to monitor the impact of their academic performance on financial aid.



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### ***Academic Suspension – Undergraduate Students in SPOE programs***

A student is placed on Academic Suspension when the cumulative GPA remains below 2.0 after serving a semester on Academic Probation status.

This status carries with it the following conditions:

- 1.0 Students on Academic Suspension are not permitted to enroll in Grace classes for the next semester (Fall or Spring).
- 2.0 Students on Academic Suspension who return to class will re-enter the school on Academic Suspension status. The first semester back, a cumulative GPA of 2.0 or better must be earned to not be dismissed.

Students on Academic Suspension are strongly encouraged to work closely with their advisor, their professors, the Writing Lab, the Student Financial Aid Office, and the Learning Center to improve their performance in the classroom and to monitor the impact of their academic performance.

### ***Academic Suspension – Graduate Students in SPOE programs***

A student is placed on Academic Suspension when the cumulative GPA remains below 2.5 after serving a semester on Academic Probation status.

This status carries with it the following conditions:

- 1.0 Students on Academic Suspension are not permitted to enroll in Grace classes for the next semester (Fall or Spring).
- 2.0 Students on Academic Suspension who return to class will re-enter the school on Academic Suspension status. The first semester back, a cumulative GPA of 2.5 or better must be earned to not be dismissed.

Students on Academic Suspension are strongly encouraged to work closely with their advisor, their professors, the Writing Center, the Student Financial Aid Office, and the Learning Resource Center to improve their performance in the classroom and to monitor the impact of their academic performance.

### ***Academic Dismissal – Undergraduate Students in SPOE programs***

A student is placed on Academic Dismissal when earning a cumulative GPA below 2.0 after re-entering Grace from Academic Suspension.

This status carries with it the following conditions:

- 1.0 Students on Academic Dismissal are not permitted to enroll in Grace College classes for the next 3 semesters (Fall and Spring) or one calendar year.
- 2.0 Students on Academic Dismissal who return to Grace after 3 semesters must reapply to Grace College through the Admissions Office, and once accepted, will re-enter the school on Academic Probation status.



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***Academic Dismissal – Graduate Students in SPOE programs***

A student is placed on Academic Dismissal when earning a cumulative GPA below 2.5 after re-entering Grace from Academic Suspension.

This status carries with it the following conditions:

- 1.0 Students on Academic Dismissal are not permitted to enroll in Grace College classes for the next 3 semesters (Fall and Spring) or one calendar year.
- 2.0 Students on Academic Dismissal who return to Grace after 3 semesters must reapply to Grace College through the Admissions Office, and once accepted, will re-enter the school on Academic Probation status.

***Appeals Process for all students***

- 1.0 Students who desire to appeal their academic status should write a letter to the Provost, requesting an appeal within two weeks of the notification of the probation status.
- 2.0 The Provost will review the student’s letter and the student’s academic record in consultation with the dean of the school where the student’s major resides. If necessary, the student may be asked to make an appointment with the Provost to discuss the basis for the appeal. The Provost will notify the student in writing of the outcome.
- 3.0 If the student is unsatisfied with the outcome of the provost’s decision, then the student can re-submit the appeal in writing within two weeks to the Deans’ Council through the academic office. The decision of the Deans’ Council is final and will be sent to the student in writing.

**Revision Process and History**

- All revisions to the policy must be approved by Provost Council, Online Academic Affairs Committee, and the faculty.

Date	Description of Revision
05-14-2019	Transferred policy to new policy template