

PERSONAL REFERENCE FORM



Toll-Free: 1-877-607-0012 · E-mail: gtsrec@grace.edu

to be completed by applicant

(please print)

Last Name _____ First _____ Middle _____

Email _____

- Doctoral Programs: ☐ Doctor of Ministry ☐ Doctor of Missiology
- Master of Divinity with concentrations in: ☐ Exegetical Studies ☐ Chaplaincy Studies ☐ Counseling Studies
☐ Intercultural Studies ☐ Pastoral Studies
- Specialized Master's Degree Programs: ☐ Master of Arts in Intercultural Studies ☐ Master of Arts in Local Church Ministry
- Doctor of Ministry with concentrations in: ☐ Pastoral Studies ☐ Intercultural Studies
- Non-Degree Programs: ☐ Certificate in Biblical Studies (one year) ☐ Diploma in Theology (three years)
☐ Other: _____

I waive any right of access to see the completed recommendation, knowing that this waiver is not required as a condition for admission.

Signature: _____ Date: ____/____/____

to be completed by reference person

NOTE: This reference must be received before the student's application will be evaluated.

(please print)

Last Name _____ First _____ Middle _____

Address _____

City _____ State _____ Zip Code _____

Title/Position _____

Church _____ Telephone _____

Email Address _____

Please indicate your association or contact with the applicant (check all that apply):

- ☐ I have known the applicant for _____ years. ☐ I have observed the applicant's service in the church.
☐ I have had only casual contact with the applicant. ☐ Other _____

Please indicate your perception of the applicant.

This information is treated confidentially and is employed in evaluating the applicant.

We value your comments and ask that you give a full and candid report so that fair consideration may be given to the applicant.

	Poor	Average	Good	Superior	Not Sure
Demonstrates clear-cut and worthy ministry goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has a clear sense of direction in pursuit of goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has the support of his/her spouse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates the effort necessary to achieve goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expend effort and energy wisely	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Foresees problems realistically	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Approaches problems in a constructive manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accepts well-meant criticism and uses it constructively	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates openness regarding personal feelings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows insight in identifying problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

to be completed by reference person (continued)

	Poor	Average	Good	Superior	Not Sure
Utilizes relevant resources in solving problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows responsibility in money matters (credit, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Participates willingly and effectively in a group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows leadership ability when the occasion permits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Relates with others in a meaningful way	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates a teachable spirit or attitude	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reflects originality in approaching problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recognizes and accomplishes necessary tasks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Generally acceptable in personal appearance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Socially acceptable in personal habits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Well accepted by associates	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Possesses a wholesome attitude toward others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Speaks clearly and effectively	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expresses ideas clearly in writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interprets accurately and effectively the ideas of others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accurately appraises strengths and weaknesses	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pursues goals ethically and conscientiously	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Represents himself of herself honestly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What is your overall evaluation of the applicant?

What potential do you see for effectiveness in ministry?

What area(s) do they need improvement?

Please mark the term that best describes your recommendation of this applicant:

☐ Very High ☐ High ☐ Average ☐ Low ☐ Not Recommended

☐ I prefer to discuss this further. Please ☐ Call me at the provided phone number

☐ Email me at the provided email address

☐ Please send me information about the "Partners in Education" matching grant program. This program matches a church's scholarship funds for this student with seminary grant aid. *This award is not available for our Master of Arts in Ministry Studies students.*

Signature: _____ Date: _____/_____/_____

Thank you for taking the time to complete this form.

Please mail this completed form to:

Grace Theological Seminary • Office of Seminary Admissions • 200 Seminary Drive • Winona Lake, Indiana • 46590

or

Scan and email as a PDF to gtsrec@grace.edu