PROFESSIONAL REFERENCE FORM



Toll-Free: 1-888-249-0533 · E-mail: onlineadmissions@grace.edu

	Appl	licant Information	
(please print)			
Last Name		First	
	Refer	rence Information	
	NOTE: This reference must be receive	ed before the student's application will be evaluated.	
(please print)			
Last Name		First	
Title/Position			
	association or contact with the applicar applicant for years.	nt (check all that apply):	
	* * * * * * * * * * * * * * * * * * * *	O Other	
Please indicate your	perception of the applicant.		
	This information is treated confider	stially and is amployed in avaluating the applicant	

This information is treated confidentially and is employed in evaluating the applicant.

We value your comments and ask that you give a full and candid report so that fair consideration may be given to the applicant.

Has a clear sense of direction in pursuit of goals	Poor O	Average O	Good O	Superior O	Not Sure	
Has the support of his or her spouse	0	•	0	•	•	
Demonstrates the effort necessary to achieve goals	O	O	•	O	O	
Expends effort and energy wisely	O	O	•	O	O	
Foresees problems realistically	O	O	•	O	O	
Approaches problems in a constructive manner	O	O	•	O	O	
Accepts well-meant criticism and uses it constructively	O	O	•	O	O	
Demonstrates openness regarding personal feelings	O	O	•	O	O	
Shows insight in identifying problems	O	O	•	•	O	
Utilizes relevant resources in solving problems	O	O	•	O	O	
Shows responsibility in money matters (credit, etc.)	O	O	•	•	O	
Reflects originality in approaching problems	O	O	•	•	O	
Recognizes and accomplishes necessary tasks	O	O	•	O	O	
Participates willingly and effectively in a group	O	O	•	•	O	
Shows leadership ability when the occasion permits	O	O	•	•	O	
Relates with others in a meaningful way	O	O	•	•	O	
Demonstrates a teachable spirit or attitude	O	O	•	•	O	
Demonstrates genuine concern for others	•	•	•	O	O	

Generally acceptable in personal appearance	Poor O	Average O	Good O	Superior O	Not Sure
Socially acceptable in personal habits		•	•	•	•
Well accepted by associates		•	•	•	•
Possesses a wholesome attitude toward others		•	•	•	•
Displays common sense	O	•	•	•	0
Displays emotional stability	0	•	•	•	•
Speaks clearly and effectively	•	•	•	•	O
Expresses ideas clearly in writing	•	O	•	•	O
Accurately and effectively interprets the ideas of others	•	•	•	•	•
Accurately appraises strengths and weaknesses	•	•	•	•	0
Pursues goals ethically and conscientiously	0	•	•	•	•
Displays moral integrity	•	•	•	•	•
Demonstrates reliability	•	O	O	•	O
Vhat is your overall evaluation of the applicant?					
Vhat area(s) do they need improvement?					
What area(s) do they need improvement?					

Please mark the term that best describes your recommendation of this applicant:

- O Very High O High O Average O Low O Not Recommended
- ${\bf O}$ I prefer to discuss this further. Please ${\bf O}$ Call me at the provided phone number
 - O Email me at the provided email address

Signature:______ Date:_____/____/

Thank you for taking the time to complete this form.

Please mail this completed form to:

Grace College Admissions Office • 1 Lancer Day • Winona Lake, Indiana • 46590