COHORT XIV

Schedule of Study for B.S. Management

LOCATION: primarily in McClain Hall - Ashman Chapel
For Date & Time, please see below

Grace Opportunities for Adult Learners

FALL Semester 2015

**GOL3000 Adult Learner** (Cindy Sisson)
(Classes Meet: Aug. 27, Sept. 3, 10, 17, 24)
In this course we will examine adult developmental stages including physical, cognitive, personality, social, and moral development. This course will provide orientation activities for adult learners to adjust to the college environment, facilities, and technology.

**GOL3100 Business Writing in the New Millennium** (Allyn Decker)
(Classes Meet: Oct. 1, 8, 15, 22, 29)
Students will build a writing portfolio for diverse audiences and purposes. A writing rubric will ensure strong ideas, logical organization, conversational voice, clear words, smooth sentences, correct copy, and a reader-friendly design. Computer tools will be used to create and enhance written messages that meet the needs of today's fast-paced business environment.

**GOL3200 Expanded Conversation: Public Speaking in the Workplace** (Steve Grill)
(Classes Meet: Nov. 5, 12, 19, Dec. 3, 10) **No class Nov. 26 ~ Thanksgiving Break**
In this course, students will learn to analyze, construct and deliver a variety of presentations required in the modern workplace. Emphasis will be on practicality and personal growth.

**GOL3300 Gifts Differing: Diversity and Teamwork in the Workplace** (Steve Grill)
(Classes Meet: Saturday, Oct. 24th, 8:00am – 6:00pm & Saturday, Dec. 5th, 8:00am – 6:00pm)
Students will gain experience with and knowledge of concepts related to diversity in the workplace and group dynamics such as power, perception, motivation, leadership, and decision-making through in class team tasks, case analysis, and collaboration and writing assignments.

~ Christmas Break ~ Dec. 18 – Jan. 4

SPRING Semester 2016

**GOL3400 Principles of Management** (Tim Ziebarth)
(Classes Meet: Jan. 7, 14, 21, 28, Feb.4)
This course will survey the role of managers in organizations: planning, organizing, leading, and controlling. We will explore leadership styles and techniques, preparing students to solve problems and apply effective decision-making processes in their environments.

**GOL4100 Ethical Change Agents** (Melissa Chappell)
(Classes Meet: Feb. 11, 18, 25, Mar 3, 10)
Students will develop ethical awareness and accountability and consideration of individual contributions to ethics of the working world including small group analysis of selected rules and cases.

**GOL3500 Business Law** (Kevin Vanderground)
(Classes Meet: Mar. 17, 24, 31, Apr. 14, 21) **No class Apr. 7 ~ Spring Break**
Basic legal principles which control modern business transactions. Deals with such topics as contracts, agencies, employment, negotiable instruments, property, sales, and business relations with government.

**GOL4300 The Dynamic Organization** (Allyn Decker)
(Classes meet: 8:00am – 6:00pm, Saturday, Feb. 6th & Saturday, Mar. 19th)
The study of organizational development explores how companies must adapt to ever-changing internal and external environments in order to thrive in today's economy. Change strategies and intervention processes will be studied so students can apply practical solutions to various organizational challenges in case histories and their own workplaces. Leadership and teamwork will also be explored in the context of organizational development.

SUMMER Semester 2016

**GOL4150 Managerial Economics** (Dee Anna Muraski) **Elective * **
(Classes Meet: Apr 26, May 3, 10, 17, 24)
Managerial Economics is a course designed to prepare students to understand the economic system and its effect on individuals as consumers, producers and citizens. Students learn these key economic principles: central vs. de-central government, inflation vs. deflation, saving vs. spending, Austrian Economics vs. Keynesian Economics. Students also learn the relationship of the government's budget to their personal budget and create a personal, budget plan. All topics are presented in an engaging, organic, easy to understand format.

**GOL3600 The Human Factor** (Allyn Decker)
(Classes Meet: Jun. 7, 14, 21, 28, July 5) **No class May 31 ~ Memorial Day Break**
Students will be exposed to major theories of human resource management and contemporary trends in recruiting, training, motivating, and retaining a productive workforce. The legal, psychological, social, and economic issues related to managing people will also be addressed.

**GOL 4660 Business Intelligence** (Steve Grill / Robert Paton)
(Classes Meet: July 14, 21, 28, Aug 4, 11)

It takes 120 Credits to graduate
At least 45 of those credits must be from the GOAL program (GOL or QMD).
Students will learn how technology and data help drive modern business and assist in decision making. This course will consist of a history and an overview of modern business intelligence practices along with exercises to demonstrate the practical applications of business intelligence.

**GOL4800 Spiritual and Leadership Development (Jeff Gill)**
*(Classes Meet: 8:00am – 6:00pm, Saturday, Apr 30th & Saturday, June 11th)*
The study of organizational development explores how companies must adapt to ever-changing internal and external environments in order to thrive in today’s economy. Change strategies and intervention processes will be studied so students can apply practical solutions to various organizational challenges in case histories and their own workplaces. Leadership and teamwork will also be explored in the context of organizational development.

*~ Summer Break ~ Aug. 12 – Aug. 22 *

**FALL Semester 2016**

**GOL4200 Fundamentals of Finance (Tim Ziebarth)**
*(Classes Meet: Aug. 25, Sept. 1, 8, 15, 22)*
This course is an introductory survey analyzing the three fundamental forms of financial statements: Balance Sheet, Income Statement, and Cash Flow Statement. Interpretative skill set development will focus on strategic financial planning, assessing risk, and applying effective budgeting controls.

**GOL3150 Creating a Competitive Edge (Steve Grill / Matt Metzger)**
*(Classes Meet: Sept. 29, Oct. 6, 13, 27, Nov 3)*
*No class Oct 20th ~ Fall Break *
This course will take an in-depth view of “personal brand”, requiring students to explore and define what unique characteristics give them an advantage in the marketplace. Students will gain an understanding of their personal brand and competitive advantage, through biblical and modern contexts, in order to fine-tune them accordingly. Other topics covered are online/social media presence and the “brand” of Jesus.

**GOL4400 Operations Management (Melissa Chappell)**
*(Classes Meet: Nov 10, 17, Dec. 1, 8, 15)*
*No class Nov. 24th ~ Thanksgiving Break *
Students will work with case studies to learn how to use mathematics, statistics & various computer packages to solve common business problems.

**GOL4700 Senior Seminar (Steve Grill)**
*(Classes Meet: 8:00am – 6:00pm, Saturday, Oct 1st & Saturday, Nov. 5th)*
Provided with an individualized assessment of their program performance that includes a 360 degree audit, each student will be given recommendations for future growth. They must take into consideration the 3 goals of the GOAL program: 1) learning about oneself, 2) learning to work with others, 3) learning the basic principles of management.

Need more credits to graduate? Here are just a few ways to get to the 120 credits needed for your bachelor’s degree...

**Experiential Learning (Cindy Sisson)** Taking past life experiences and with Portfolio projects, turning those experiences into college credit. After a committee review, each student has the opportunity to be awarded up to 24 Experiential Learning Credits. Once awarded, each credit is $50.00. Credits will be applied to the student’s transcript once payment has been received. Please email Cindy to discuss this option (sissoncn@grace.edu).

**GOL4900 Applied Management (Steve Grill) Classes Meet: BY APPOINTMENT**
This course is designed to be a guided experience that will demonstrate the four principles of management: Planning, Organizing, Leading, and Controlling in a real world environment by producing a product that is valuable to the organization in which the learner works or serves whether profit or non-profit. This product will be designed, organized, and implemented where applicable in that environment giving the student the ability to apply the program goals. This course is offered to students who need help completing the 120 credits to graduate.

**Other Courses (Various)** The Grace College Schedule for other course opportunities can be found at: [http://www.grace.edu/admissions/undergraduate-admissions/enroll-register-classes/class-and-exam-schedules](http://www.grace.edu/admissions/undergraduate-admissions/enroll-register-classes/class-and-exam-schedules). You can also take any GOAL classes available thru our Online Dept. (if space allows). Please talk to your advisor if you would like to see the available classes. If you take classes at any other institution, after completing the course, please have a transcript sent to:

Grace College
Graduate & Adult Enrollment
200 Seminary Drive
Winona Lake, IN 46590

**CLEP or DSST tests for College Credit.** As of summer 2012, there were 33 available CLEP/DSST test that were approximately $80 each. Successful completion of each test awards you with college credit. For a list of all available tests, please visit [http://clep.collegeboard.org/exam](http://clep.collegeboard.org/exam). Actual tests can be completed at the Grace College Learning Center. For more information or to schedule an appointment, call 574-372-5100 ext. 6421 or email learningcenter@grace.edu.

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