

COMMENCEMENT TICKET INFORMATION

Grace College and Theological Seminary
Manahan Orthopaedic Capital Center
May 13, 2017, 9:00 a.m.

Commencement Tickets

Candidates for graduation who have completed the Graduation Application by the established deadline (January 13, 2017) will be eligible to receive four (4) tickets for their guests. All guests of any age, except children age 2 and younger, are required to have a ticket for entry to the Manahan Orthopaedic Capital Center (MOCC). Tickets are free of charge. Tickets allow entrance into the MOCC but do not guarantee a seat. Family and friends of graduates are not permitted to make ticket requests.

Requesting and Distributing Tickets

To secure your four (4) tickets and to be placed on a waiting list for the potential of additional tickets, candidates for graduation must complete the **Commencement Ticket Request Form** at www.grace.edu/tickets during the specified request period. Do not request more tickets than what you actually need. Please follow the Commencement timeline below carefully.

February 6 – March 17 -- Candidates for graduation request tickets online using the Commencement Ticket Request Form at www.grace.edu/tickets. The website will not be live prior to February 6 and will go off-line March 17. You will not be able to request tickets for Commencement after March 17.

After March 17 – Use the Commencement Ticket Exchange Board on the Grace College Portal, under the Campus Life tab (<https://portal.grace.edu/ICS/CampusLife/>), and other social media sites.

If you receive more Commencement tickets than you need, please do one of the following:

- Give them to a fellow graduate who has posted a message on the Commencement Ticket Exchange Board, located on the Grace College portal site (<http://portal.grace.edu/ICS/CampusLife/>)
- Post an announcement on Facebook or other social media sites until you can give it away.

Selling and Handling Tickets

Sale of Commencement tickets is strictly prohibited and considered a violation of the Grace College Student Code of Conduct. Violations may subject a student to discipline by the Dean of Students, including a hold on academic records.

Lost Tickets

Candidates are responsible for safeguarding their guest tickets. Guest tickets cannot be replaced if lost.

Options for Live Streaming for Guests without Tickets

Alpha Dining Commons will serve as an overflow location on-campus with live-streaming of the Commencement ceremony for guests who are unable to acquire tickets. The overflow room has the capacity to seat up to 300 guests and friends. Additionally, family and friends can view Commencement online through the Grace College website (www.grace.edu) from the comfort of their home by clicking the Commencement button on Commencement Day.

Arriving with Tickets

Commencement will begin promptly at 9:00 a.m. on Saturday, May 13, 2017. Doors will open at 8:00 a.m. for ticket holders. Guests should plan to arrive to the MOCC no later than 8:30 a.m. with ticket in hand. There are no assigned seats, so guest should arrive between 8:00 - 8:30 a.m. for best seating.