

Scholarship and Portfolio Requirements

Art scholarships are awarded to those students the Grace Art Department identifies as having exceptional abilities and the potential to be creative leaders in the department. To apply for an art scholarship:

1. Fill out the enclosed **scholarship application**. You can submit it separately or with your portfolio.
2. Give the enclosed **recommendation form** to someone who knows your art skills well, preferably your art teacher. Also give them a stamped envelope addressed to the Grace Art Department so they can return the form directly to us.
3. Submit a **portfolio** that meets the following criteria:
 - Include a balanced combination of approximately 12 pieces of your best work (no more than 15, no less than 10).
 - Most work should be original rather than from photographs. Any work copied from a photograph should be identified as such.
 - Include a variety of subject matter such as still life, portrait, landscape, and figure drawing.
 - Include a variety of media. Examples include watercolor, oil, acrylic, graphite, colored pencil, charcoal, marker, conté, pastel, pottery, sculpture, graphics, photography, etc. At least half should be drawings or paintings.

We BEGIN awarding scholarships on FEBRUARY 1 before the fall semester of desired admission. You cannot be considered for a scholarship until we receive all three parts. While applications are welcome after February 1, they are subject to remaining availability of funds.

Portfolio Submission Information

Portfolios can be submitted as slides, photographs, digital files, or the actual works:

- If **slides or photographs** are submitted, be sure they fill the frame and are clear, sharply focused, and evenly illuminated. Poor quality reproductions make it difficult or impossible to accurately judge your work.
- **Digital files** can be submitted on a CD-ROM labeled with your name. List the information below on a separate sheet of paper. All images must be in either a standard JPEG or PDF file format only. Like slides or photographs, images must be sharp, clear, and of sufficient size to be able to examine the work in detail.
- **Original work** should be shipped by UPS, FedEx, or a similar service that tracks their packages.

Regardless of format, each piece of art should be labeled with the following information:

- Your **name**
- **Date completed**
- **Media** of work
- **Size** of the work
- **Origin of the piece** (class project, personal project, etc.)

All labeled artwork will be returned to you; we cannot guarantee the return of unlabeled pieces.

A portfolio review can be scheduled in combination with a visit to the campus. Call the Visitor's Center at 1-800-54-GRACE ex.6003, 574-372-5100 ex.6003, or email enroll@grace.edu to schedule a date.